



BOARD OF EDUCATION
Committee of the Whole Work Session Preliminary Minutes
6:00 p.m., Monday, November 14, 2022
Kenowa Hills Administration Building
2325 Four Mile Road NW, Grand Rapids MI 49544

I. Routine Business

- A. A Committee of the Whole Meeting of the Board of Education was called to order at 6:00 pm at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids, MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Turner and Truskoski; Superintendent Hopkins, Assistant Superintendent Dinkelman and Director Gilchrist are also present along with Student Representative Zahrt.
- D. Motion by Member Courtade supported by Member LaBotz to approve the agenda.
Motion approved 7 - 0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Correspondence

- A. Correspondence - None
- B. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

CORRESPONDENCE

BOE COMMUNICATION

III. Discussion/Information Item

- A. Office of Teaching and Learning
 - 1. 98c Update - Assistant Superintendent Dinkelman provided an update on the status of this grant application, including data used to determine eligibility and key elements to consider when prioritizing areas to be funded.
- B. Finance - Director Gilchrist reviewed the following items found in the board packet:
 - 1. October 2022 Check Register
 - 2. Bond Investment Fund Update
 - i. Interest Income
 - ii. Investment Summary
 - 3. Condensed Fund Statement
 - 4. Annual Summer Tax Resolution - This annual requirement will be an action item at the November regular meeting.
 - 5. 2020 Bond Series II Bond Sale Timeline
 - 6. MiDeal Program Changes - This statewide bidding program for vehicles is changing its program given supply chain issues with manufacturers. This program has been utilized for replacing maintenance trucks and the box truck.

OFFICE OF TEACHING
& LEARNING

FINANCE

- 7. Bus Replacement - Bus prices have increased by 30% with diesel engines being only available through MSBO bus purchasing. This increase will impact our bus replacement cycle.
- 8. Kenowa Hills Transportation Association Agreement - This has been ratified by bus drivers and will be an action item at the November regular meeting.

C. Marketing - Recent marketing actions are highlighted in the report provided by Galapagos Marketing.

MARKETING

D. Policy

- 1. Additional/Revision (First Reading) - These policy revisions and addition will be included in an action item at the November regular meeting.
 - i. Bylaw 0144.1 - Compensation (Revised)
 - ii. Policy 6108 - Authorization to Use Electronic Transfer of Funds (ETF) and Automated Clearing House (ACH) Arrangements (NEW)
 - iii. Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)
 - iv. Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Technical Correction)
 - v. Policy 9150 - School Visitors (Revised)

E. Superintendent Report

SUPERINTENDENT
REPORT

- 1. Enrollment Update - Student enrollment demographics and information about students no longer attending the district were highlighted.
- 2. Superintendent Evaluation - The steps to complete the annual evaluation of the superintendent were reviewed.

IV. Public Comment - two attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.

V. Action Items

A. Motion by Member Truskoski supported by Member LaBotz to approve the Consent Agenda. **Motion approved 7 - 0.**

CONSENT AGENDA

- 1. October 24, 2022 Regular Meeting Minutes
- 2. October 2022 General Fund expenditures of \$1,218,225.00 through and including checks #79573-79703 and payrolls of October 7 and 21, 2022; October School Lunch Fund expenditures of \$19,730.76 through and including checks #10879-10891; 2020 Building and Site Series expenditures of \$1,463,515.46 through and including checks #79639-79641; Activity Check Register expenditures of \$16,432.07 through and including checks #96858-96870.
- 3. Certified Staff Personnel Report

VI. Future Items for Consideration

A. Future Meetings

1. 11/28/22 7:00 pm Regular Board of Education Meeting - High School
2. 12/05/22 6:00 pm Special Meeting, Superintendent Evaluation, Administration
3. 12/12/22 7:00 pm Board of Education Meeting - Middle School
4. 01/09/23 6:00 pm Regular Organizational Meeting, Administration Building

B. Go-Around

1. MASB Annual Leadership Conference - Board members discussed take-aways from attending this conference.
2. NSBA Advocacy Institute, January 29 - 31, 2023: Vice-President LaBotz expressed interest in attending and plans to apply for a KIASB scholarship.

VII. Adjournment

- A. Seeing no additional agenda items, President Hart adjourned the meeting at 8:32 p.m.

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

Danielle Roberts, Secretary