



**BOARD OF EDUCATION**

**Committee of the Whole Minutes**

**Wednesday, November 10, 2021 at 6:00 PM**

**Kenowa Hills Middle School Large Group Instruction Room**

**3950 Hendershot NW, Grand Rapids MI 49544**

**I. Routine Business**

- A. A committee of the whole meeting of the Board of Education was called to order at 6:00 p.m. at the Kenowa Middle School Large Group Instruction Room, 3950 Hendershot NW, Grand Rapids MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Szczepaniak, Truskoski; Superintendent Hopkins, Deputy Superintendent Burde and Director Gilchrist are also present. Member Roberts is absent.
- D. Motion by Courtade supported by Hart to approve the agenda. **Motion approved 6-0.**

CALL TO ORDER

MOMENT OF  
SILENCE  
ROLL CALL

APPROVE AGENDA

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X	___		Hart	X	___		Roberts	ABSENT				Truskoski	X	___
Gustinis	X	___		LaBotz	X	___		Szczepaniak	X	___					

**II. Public Comment - Seven attendees provided comments.**

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.*

**III. Hearings and Correspondence**

- A. Recognition of any Veterans Day and honoring those veterans present at the meeting.
- B. Correspondence - None
- C. Board Communication - Members reported on various events in which they participated during the past couple of weeks.

RECOGNITION

CORRESPONDENCE

BOE  
COMMUNICATION

**IV. Discussion/Information Item**

- A. Strategic Planning Update with Dr. David Richards
  - 1. Board Members answered questions and posed questions to Dr. Richards and the Task Force about the future of the District.
- B. Office of Teaching and Learning (moved item to after Finance items)
  - 1. Sex Education Advisory Board Resolution
    - a. Dr. Burde provided an overview of the proposed Sex Education Advisory Board resolution.
    - b. Board Members discussed whether or not the Open Meetings Act should apply to this curriculum. It is not required by law but may be required by the Board of Education.

C. Finance

1. October 2021 Check Register
  - a. Director Gilchrist overviewed check register items responding to board member questions.
2. Bond Funds Investment Income
3. Condensed Fund Statement
  - a. The District's practice of doing bond payments in November and May has saved District taxpayers over \$2 million.
4. FY22 Budget Changes
  - a. Director Gilchrist provided an overview of changes in the current FY22 budget, including IDEA and ARP funds associated with additional federal funding. Whether these funds can be use to supplant existing general fund expenses is yet to be determined.
  - b. The Board will consider a budget amendment in December 2021.
5. ESSER Funds
  - a. A survey was sent throughout the District to garner stakeholder input for spending of ESSER III funds to supplement the internal stakeholder groups recommendations from this past spring as to how these funds should be spent.

D. Policy

- a. Recommended Policy Revisions/Additions (First Reading)
  - i. Bylaw 0100 - Definitions (Revised)
  - ii. Bylaw 0167.3 - Public Participation at Board Meetings (Revised)
  - iii. Policy 3120 - Employment of Professional Staff (Revised)
  - iv. Policy 6114 - Cost Principles - Spending Federal Funds (Revised)
  - v. Policy 6152 - Student Fees, Fines, and Supplies (Revised)
  - vi. Policy 7450 - Property Inventory (Revised)
  - vii. Policy 8310 - Public Records (Revised)
  - viii. Policy 8320 - Personnel Files (Revised)
  - ix. Policy 8330 - Student Records (Revised)

E. Superintendent Report

1. COVID Update
  - a. Superintendent Hopkins provided a brief overview of COVID data to date.
  - b. The Kent County mask mandate (PreK-6th grade) will expire in January when students return to school.
2. Superintendent Evaluation
  - a. The Superintendent Evaluation will take place on December 2, 2021. The Board will go into closed session to complete the evaluation.

F. School Resource Officer

1. The Superintendent is considering how to best address this need, which will include meeting with Kent County Sheriff's Department.

SUPERINTENDENT  
REPORT

G. NSBA Advocacy Institute

- a. The Board forwent sending any member in person to the NSBA Advocacy Institute.

V. Action Items

A. Motion by Truskoski supported by Hart to approve the Consent Agenda.

- 1. October 25, 2021 Regular Meeting Minutes
- 2. October 2021 General Fund expenditures of \$1,776,380.03 through and including checks #78040-7878216 and payrolls of October 8 and 22, 2021; October School Lunch Fund expenditures of \$45,535.70 through and including checks #10656-10670; 2016 Building and Site Series expenditures of \$2,358.41 through and including checks #15332-15333; 2020 Building and Site Series expenditures of \$1,290,891.88 through and including checks #78039-78141; Activity Check Register expenditures of \$13,474.62 through and including checks #12986-13008. **Motion approved 6-0.**

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Roberts	ABSENT	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

VI. Future Items for Consideration

B. Future Meetings

- 1. 11/22/21 7:00 p.m. Board of Education Meeting, Zinser Elementary
- 2. 12/02/21 6:00 p.m. Special Meeting, Superintendent Evaluation, Admin Bldg
- 3. 12/13/21 7:00 p.m. Board of Education Meeting, Middle School

C. Go-Around

VII Adjournment

A. Motion by Hart supported by LaBotz to adjourn the meeting at 10:08 p.m. **Motion approved 6-0.**

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Roberts	ABSENT	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

Respectfully submitted,

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Eric-John Szczepaniak, Secretary

ACTION ITEMS  
CONSENT AGENDA

FUTURE MEETINGS

ADJOURNMENT