



BOARD OF EDUCATION
Committee of the Whole Work Session Preliminary Minutes
Monday, May 9, 2022 at 6:00 PM
Kenowa Hills Administration Building
2325 Four Mile Road NW, Grand Rapids MI 49544

I. Routine Business

- A. A committee of the whole meeting of the Board of Education was called to order at 6:00 p.m. at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids MI.
- B. Vice-President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, LaBotz, Roberts, Szczepaniak, Truskoski; Superintendent Hopkins, Assistant Superintendent Dinkelman and Director Gilchrist are also present along with Student Representatives Elise Zahrt and Alex Cappendyk. Member Hart is absent.

- D. Motion by Courtade supported by Gustinis to approve the agenda. **Motion approved 6-0.**

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	ABSENT	Roberts	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Recognition
 - 1. Zinser Elementary was recognized by the Flippen Group as a Capturing Kids Hearts National Showcase School.
 - 2. Miranda of WOOD TV 8 recognized the work of Kenowa Hills nutrition staff for growing participation in the school breakfast program by 45% over the past two school years.
- B. Correspondence
- C. Board Communication - Members reported on various events in which they participated during the past couple of weeks.

RECOGNITION

CORRESPONDENCE

BOE COMMUNICATION

III. Discussion/Information Item

- A. Strategic Planning Update provided by Assistant Superintendent Dinkelman
 - 1. Assistant Superintendent detailed the progress of the Strategic Planning Task Force and the timeline to build action plans in each building and department after Board approval.
 - 2. The Task Force is focusing on including outcomes and impact within the draft mission statement.
 - 3. Board members discussed the draft mission statement and the added action component. The Task Force will look into proposing an aspirational action item at the end of the mission statement.

STRATEGIC PLAN

B. Finance

1. April 2022 Check Register
2. Bond Investment Fund Update
 - a. Interest Income
 - b. Investment Summary
3. Condensed Fund Statements
4. Administration Building Roof Replacement Bid Award (First Reading)
 - a. Director Gilchrist reviewed the one bid that was received for the Administration Building roof for \$85,000. This is about 1/3 of the expected costs, after concluding that the insulation will need to be replaced instead of the actual hard roof on the building.
5. FY23 Kent ISD Budget
 - a. Director Gilchrist overviewed the proposed Kent ISD budget. Local school districts review and vote on supporting or opposing the General Fund for their intermediate school district. This will be an action item at the May 23 Board meeting.

FINANCE & FACILITIES

C. Marketing

1. Superintendent Hopkins highlighted the enrollment campaign and social media efforts nearing the end of the school year.

MARKETING

D. Superintendent's Report

1. 2022-23 Certified Staff Postings/Anticipated Vacancies
 - a. Superintendent Hopkins reviewed the expected student enrollment and vacancies. Interviews are underway for 2022-2023 postings.

SUPERINTENDENT REPORT

IV. Public Comment - None.

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.

PUBLIC COMMENT

V. Action Items

- A. Motion by Courtade supported by Truskoski to approve the Consent Agenda.

Motion approved 6-0.

1. April 25, 2022 Regular Meeting Minutes
2. April 2022 General Fund expenditures of \$533,062.07 through and including checks #78825-78952 and payrolls of April 8 and 22, 2022; April School Lunch Fund expenditures of \$33,335.68 through and including checks #10728-10744; 2016 Building and Site Series expenditures of \$2,875 through and including check #15349; 2020 Building and Site Series expenditures of \$22,910.48 through and including checks #78824 & #78848; Activity Check Register expenditures of \$6,798.03 through and including checks #96559-96570.

ACTION ITEMS

CONSENT AGENDA

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X			Hart	ABSENT			Roberts	X			Truskoski	X		
Gustinis	X			LaBotz	X			Szczepaniak	X						

V. Future Items for Consideration

A. Future Meetings

1. 05/23/22 6:00 pm Regular Board of Education Meeting - High School
2. 05/25/22 9:00 am Board of Education Retreat - Kent Intermediate School District
3. 06/13/22 6:00 pm Committee of the Whole Meeting- Administration Building
4. 06/27/22 6:30 pm Board of Education Budget Hearing - Administration Building
5. 06/27/22 7:00 pm Regular Board of Education Meeting - Administration Building

B. Go-Around

VI. Adjournment

- A. Seeing no additional agenda items, Vice President LaBotz adjourned the meeting at 7:02 p.m.

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

Eric-John Szczepaniak, Secretary